

ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS
NOT UNDER DELEGATED AUTHORITY

**A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS/AMENDMENTS/
AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING
\$250,000**

Item H

DIVISION OF INSTRUCTION

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	Various**	06/22/22 – 06/21/27	Expanded Learning Opportunities Program (ELOP) (100%)	\$35,000,000***

* Braintrust Tutors; Intervene K-12; Mainstream Development Educational Group; Mundo Academy (SBE); Reading Futures; Scholars Collective (SBE); Southeast Community Foundation; Springboard Collaborative; K12 Tutoring, Inc , LLC dba Stride Tutoring; Varsity Tutors; A Yancy Life Transition Center; A Better Tomorrow Education (SBE); A Tree of Knowledge Educational Services, Inc; Air Tutors; Amplify; Axiom Learning; BookNook; Brainfuse; Carnegie Learning; Cognition; Creative Brain Learning (SBE); HeyTutors.com; Learn-It Systems; One on One Learning (SBE); Paper Education Company, Inc.; Proximity Learning, Inc.; Student Nest, Inc. (SBE); Study Smart Tutors, Inc.; Sylvan Learning Center (SCAL Learning Ctr.); TPR Education, LLC, dba The Princeton Review; Thrive Academic, Inc.; Total Education Solutions; Tutor Me Education; Tutored by Teachers (SBE); Woodcraft Rangers. **CONTRACT NOS.: C9791; C2879; C2880; C2881; C9792; C670; C2882; C3387; C2883; C2162; C512; C9797; C513; C3371; C3572; C3378; C3373; C514; C2884; C9793; C3389; C3375; C390; C3376; C2885; C515; C2886; C2887; C2888; C516; C1343; C2889; C3889; C9794; C3890

Authorization to increase the capacity of a bench of thirty-five (35) formally competed contracts to provide tutoring services for grades K-12, by \$35,000,000. The authority to increase or decrease the amounts of these contracts will be limited to the new aggregate value of \$285,000,000.

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These services support the District’s efforts in attaining literacy and math goals by closing opportunity gaps within multiple areas and supplementing tutoring services currently offered. Providers on the bench emphasize high-dose tutoring which supplements classroom instruction, particularly students with disabilities, English Learners, foster youth, homeless youth, and those who are having difficulty accessing instruction and/or learning remotely. High-dose tutoring is effective for recovering learning loss and narrowing educational disparities. These services are provided to students free of charge and are accessible to all students in need. Without extended support, students’ academic needs will only increase.

This action aligns with the District’s Strategic Plan Pillar 1, Academic Excellence, specifically targeted to Eliminate Opportunity Gaps. This pillar focuses and prioritizes strategic student success in accessing programs and enriching their equity. This encourages the District to continue to provide, develop and expand opportunities for its students.

Initial Contract Value: \$250,000,000 ([Board Report 268-23/24](#))

***Additional Authorized Value: \$35,000,000

New Aggregate Value for Thirty-Five (35) Contracts: \$285,000,000

Requester:

Dr. Baez Frances, Chief Academic Officer
 Division of Instruction

Equity Impact:

Component	Score	Score Rationale
Recognition	4	The tutoring bench helps address historical inequities in access to extended academic support services that exist for students in certain target groups including foster youth, unhoused, and low-income.
Resource Prioritization	4	The tutoring bench prioritizes students whose academic achievement data (i.e., grades, state assessments, District assessments) identifies a need for additional supports.
Results	4	Based on the findings of numerous research studies and LAUSD’s data using the tutoring bench is extremely likely to result in closing opportunity gaps for students.
TOTAL	12	

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Item I

OFFICE OF DATA AND ACCOUNTABILITY

<u>CONTRACTOR</u>	<u>IDENTIFI- CATION NO.</u>	<u>CONTRACT TERM</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
BMI Imaging Systems, Inc.	C9672 (RFP 2000004043)	09/20/25 – 09/19/27 includes a one-year renewal option	General Funds (100%)	\$1,064,793

Authorization to negotiate and execute a formally competed contract, procured through a Request for Proposals (RFP) process, to provide secure digitization, storage, and disposal of confidential student cumulative records to support the operational efficiency, legal compliance, and data modernization efforts of the District. The contractor will digitize a backlog of an estimated 90 million images from microfilms (comprised of approximately 19 million simplex and 71 million duplex frames) and approximately 8 million pieces of paper records, all of which are currently housed at the District’s warehouse located at 2151 N. Soto Street, Los Angeles, CA 90032. Clearing out the backlog will enable the warehouse to receive thousands of records still housed on school campuses, supplementing the work done by District staff to move towards an automated and digital process for student cumulative records.

The contractor will ensure compliance with the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and the California Education Code by implementing strict data protection measures throughout the project. This includes secure scanning, indexing, encrypted data transfer, and the destruction of original physical records, upon LAUSD approval. The contractor will also develop a secure digital filing system, metadata-tagging protocols, and maintain encrypted storage solutions that meet District cybersecurity standards. A manifest and file-naming convention will be followed to facilitate retrieval and ensure data integrity. All records will be delivered to LAUSD via a secure file transfer protocol (FTP), and no copies, physical or digital, will be retained by the contractor.

In addition, the contractor will provide monthly progress reports, maintain a chain of custody for all files, and support quality control audits. Upon completion, the contractor will provide Certificates of Destruction, and a final Master Report of all records processed and disposed.

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Thirteen proposals were received and all were deemed qualified. The source selection committee consisted of three subject matter experts from the Offices of Data and Accountability and

Information Technology Services. Proposals were evaluated based on qualifications and experience of the firm and key personnel; project plan; price; Small Business Enterprise (SBE) participation; and Work-Based Learning Plan. The firm selected was the highest-scored proposer.

BMI Imaging Systems, Inc. (BMI) is new to the District. BMI has relevant experience with other large public agencies such as the San Francisco Unified School District, Cal State LA, San Diego Community College District, and the US Department of Justice – Bureau of Alcohol, Tobacco and Firearms.

This action aligns with the District’s Strategic Plan Pillar III, 3B – Engagement and Collaboration, and Pillar IV, 4C – Operational Effectiveness, by enhancing data security, ensuring regulatory compliance, and improving staff efficiency by enabling secure, timely access to archived student information. This initiative supports LAUSD staff in providing responsive service to families and modernizes internal systems in alignment with District priorities. By strategically utilizing resources, the District ensures that critical information remains accessible to former students, equitably supporting their ongoing academic, professional, and personal endeavors.

Requester:

Rudy Ramirez, Director of Student Records/ Data Management
Office of Data and Accountability

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Student cumulative records/transcripts are made available to former students that attended K-12, magnets/self-contained, affiliated charters, and option/opportunity schools in a timely manner. In doing so, LA Unified ensures past students have the opportunity to continue their educational journey, secure financial aid, and access programs that will enhance their skills making them Ready for the World.
Resource Prioritization	4	Resources for this project are strategically planned to increase the accessibility, consistent, and timely information relevant to former students’ individual life goals.
Results	3	Strategic planning of allocated resources for these services will have a lasting effect and benefit to former students’ ability to enhance their

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Component	Score	Score Rationale
		education and/or skills. Through this investment, improvement in a person’s confidence and self-esteem will have a significant impact on their effort to be positive and productive contributors of society.
TOTAL	10	